



CloudStack Collaboration Conference 2025 Italy Visa Guideline

Step 1 – Details required by event organisers to provide a visa invitation letter

Click the link below to complete the details required for the event organisers to provide a visa invitation letter. Once completed it, send it to the CCC event email - info@cloudstackcollab.org

📎 <http://www.cloudstackcollab.org/wp-content/uploads/2025/07/Milan-VISA-Invite-Doc.docx>

Once the event organisers receive this, they will begin processing the visa invitation letter with the local event supporter and send it to you within 10 working days.

Step 2 – Checklist of document to bring to embassy

Once you receive your visa invitation letter, you'll need to visit your local Italian embassy with the documents listed below. Please note that additional documents may be required depending on your country of residence.

- Completed visa invite request provided by the event organisers (please allow up to 10 working days)
- Cover letter
- Employee verification letter (Declaration letter regarding in-person/remote work, address and tenure)
- Company financials may be required if your employer is sponsoring your trip
- Flight booking
- Hotel booking
- Travel insurance
- Professional status
- Personal Financial status (If you are self-funding your trip)
- Latest photo as per Schengen visa guidelines - <https://www.axa-schengen.com/en/visa/requirements/documents/photo-requirements>
- Photocopy of passport
- Photocopy of any potential previous Schengen visa
- Original passport